

Hill n Dale Christian Church Children's Ministry Volunteer Application- Minors

It is the goal of Hill n Dale Christian Church to create a safe and secure atmosphere for all children who participate in activities of this church. To facilitate that purpose, it is necessary to gather certain information from individuals offering volunteer services involving children. This information will be used for the sole purpose of helping the church provide a safe and secure environment for those children who participate in our programs and use our facilities. *Minor applicants must be in at least 6th grade to be considered for volunteering in the children's ministry. Those approved will be assigned serving positions by the children's minister.*

Personal Information

Name: (first, middle, last)	Date:
Address:	Telephone: (cell, home)
Email:	Date of birth:
Age at time of application:	Grade (2008-2009 school year):
Emergency contact (2 names with telephone numbers and relation to you):	
Allergy or health concerns:	

References

List at least 3 adult references that are *not related to you*. References that know of your work with children are preferable. At least one reference must be a minister, elder, deacon or youth sponsor of Hill n Dale Christian Church.

Name:	1.	2.	3.
Title/Position			
Relationship to you (boss, teacher, friend, etc.- no relatives)			
Telephone (day & night #'s when possible)			
Known how long?			

Church History

1. What is your affiliation with Hill n Dale Christian Church? (circle one)
Member Regular Attender None
2. How long have you had this affiliation? _____ (years/months)
3. List all churches you were a member of or attended on a regular basis in the past 3 years: _____

4. Have you been baptized (immersed)? If so, where and when? (signifying "no" does not disqualify you from serving in the children's ministry) _____

5. Briefly describe your present prayer and devotional practices. _____

6. List the areas of children's ministry that you are most interested in: (Elementary, worship, preschool, nursery, Wednesday evenings, etc.) _____

7. Do you have a Sunday morning service preference (1st service/2nd service) in which you wish to volunteer? _____
8. Are you interested in having a regular commitment (weekly/monthly-circle one), or would you like to serve on an "as-needed" basis? _____

Prior Experience

1. Have you ever been an instructor or volunteer with children before? If yes, when and in what capacity? _____

2. Do you have any training/certification in First Aid or CPR? (circle) YES NO
3. Do you have any special skills/talents (ex. Play an instrument)? (circle) YES NO
If yes, what are they? _____
4. Are you currently involved in any HnD church youth activities? (circle) YES NO
If yes, what are they? _____
5. Are you currently involved in any other youth organizations? (circle) YES NO
If yes, what are they? _____
6. Please share why you have chosen to apply to serve in the children's ministry and any other factors that you believe prepare you for this position: _____

Background

We believe it is our responsibility to seek volunteer staff that are able to provide healthy, safe and nurturing relationships for the children and others in the children's ministry. In order to accomplish this, we need to ask personal questions that may be uncomfortable. If you prefer, you may discuss your answer in confidence with the children's minister, rather than answering on this form. All applications are kept confidential.

1. Is there any reason why you should not work with children? (circle) YES NO
Please comment: _____

1. Do you have any concerns about working with children? (circle) YES NO
Please comment: _____

2. Have you ever been convicted of or pleaded guilty to a criminal offense against a person? (circle) YES NO
Please comment: _____

3. Have you ever been disciplined or dismissed from employment or volunteer positions following an allegation of sexual misconduct, sexual harassment, or other immoral or inappropriate behavior or conduct? (circle) YES NO
Please comment: _____

4. Have you ever been a victim of abuse or molestation? (circle) YES NO
(If you prefer, you may decline answering this question and discuss your answer in confidence with one of the HnD ministers. Answering "yes" or leaving this question unanswered will not automatically disqualify you.)

5. Are you using illegal drugs, or have you in the past 6 months? (for minors, this includes tobacco and alcohol)

(circle) YES NO

Please comment: _____

Hill n Dale Children's Ministry- Minors' Guidelines

These guidelines apply to all individuals who work as minors with children at Hill n Dale Christian Church.

1. One must have been a member or regular attender of Hill n Dale Christian Church for at least six (6) months to be eligible to apply to work with children.
2. No persons who have been convicted of child/youth abuse will be permitted to work in any capacity in a church-sponsored activity for children.
3. Minors working with children must always have at least one adult working with them at all times. Exceptions to this *must* be approved by the children's minister.
4. Minors who have not been approved to work with children are not allowed to be in children's ministry rooms with children. This includes friends of minors currently working.
5. Minors serving in HnD's children's ministry will show respect for the adults, other youth, and children in the children's ministry. This includes, but is not limited to:
 - a. Being on time
 - b. Being respectful in speech
 - c. Being respectful in actions

The children look up to the youth volunteers as faith-filled role models.
6. Minors serving in HnD's children's ministry will show respect for the facility and church property. This includes, but is not limited to:
 - a. Eating and drinking at designated times, in designated areas only. This means no eating or drinking in classrooms, unless during a designated snack time.
 - b. Keeping out of areas of the church building not designated for your use.
 - c. Keeping all electronic equipment at home or put away (includes cell phones, games, etc.)
7. Minors serving in HnD's children's ministry will show respect for themselves, the youth volunteer. This includes, but is not limited to:
 - a. Providing an environment conducive to service to the children of our congregation.
 - b. Providing supervision and a positive example as you help others learn about our faith.

Possible consequences

Procedures for youth volunteers exhibiting behavior problems include:

Discussion with adult supervisor

Discussion with children's minister or other minister

Parent phone call

Parent phone call with request that youth is immediately picked up

Suspension from serving in HnD's children's ministry